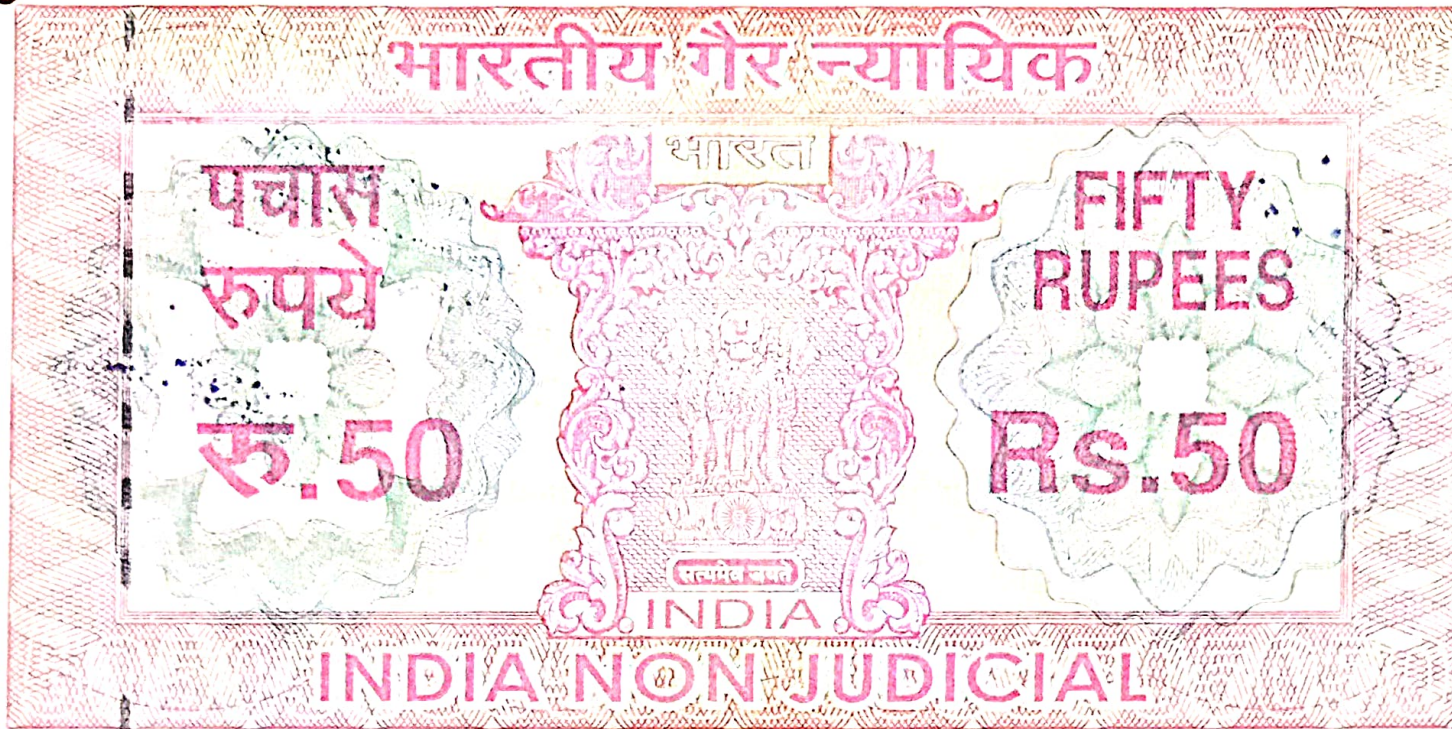




मणिपुर मणिपुर MANIPUR

876385

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made on 17th of February, 2025
Between

DHANAMANJURI UNIVERSITY, Thangmeiband, Imphal, Manipur - 795001; represented for and on its behalf by the **Registrar, Dhanamanjuri University** (herein after referred to as **DMU** which expression shall unless repugnant to the context or meaning there of include its successors and permitted assigns) of the ONE PART

And

EMPORIUM TRAINING & CONSULTANCY PVT LTD, a company incorporated in India on 1st May, 2007 under the Companies Act, 1956 with its **Registration Number** being **115452** and **CIN Number** **U74140WB2007PTC115452** having its registered office at **230/B, A.J.C. Bose Road, Kolkata - 700020,** represented for and on its behalf by its **Centre Director** namely **Smt. Sentirenl Longkumer** (herein after referred to as "**ETCPL**" which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the OTHER PART



Signature



WHEREAS ETCPL, with facilities functioning at **230/B, A.J.C. Bose Road, 3rd Floor, Kolkata - 700020** since **May 2007**, is an institution imparting National Skills Qualification Framework (NSQF) aligned placement linked skill development training in Aviation, Tourism, Hospitality and other Customer Service sectors and is currently focusing on its aim to produce trained and skilled professionals equipped with latest knowledge and professional skills, which are required to deliver world-class services to the clients into day's rapidly growing customer service sectors

AND WHEREAS DMU is imparting degree and other conventional educational programs and is established in the state of Manipur in April 2018.

NOW THIS MEMORANDUM WITNESSES AND it is here by agreed by and between the parties hereto as follows:

The ETCPL agrees to train the students of DMU, who are minimum class 12 passed, on the recommendation of DMU for the following job roles and agrees to place all those who complete the vocational training program and assessments successfully.

- i) **Hospitality Skills**
- ii) **Airline Cabin Crew**
- iii) **Airport Customer Service**
- iv) **Food & Beverage Service Steward**
- v) **Front office Associate**
- vi) **Guest Relation Officer**
- vii) **Retail Customer Service**
- viii) **Retail Executive**
- ix) **Counter Executives**
- x) **Call Centre Executives**
- xi) **Sales Representatives**
- xii) **Office Administration**
- xiii) **Any other as per the requirement of DMU**



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The above said courses shall be conducted by **EMPORIUM TRAINING & CONSULTANCY PVT LTD** at its own designated skill training Centre, located at **MANTRIPUKHRI, IMPHAL -WEST, MANIPUR.**

1.0 ADMISSION PROCEDURES

- (a) The **ETCPL** shall furnish details of eligibility conditions for the course and request **DMU** to invite applications.
- (b) Both the parties will jointly screen the applications and conduct counseling of the eligible applicants.
- (c) Registrations for the course applied for shall be completed at least one week (1 Week) before the course commencement.

1.1 Vocational Training Program–Study Materials

The course materials (in soft copy only) shall be provided by **ETCPL** to the candidates and the classes for the above mentioned modules shall be conducted by **ETCPL**.

1.2 Program Fee

The program fee will be collected by **ETCPL** from the students one week (1 week) prior to the commencement of training.

1.3 Examination

Dates and schedule of assessments for the courses will be mutually discussed with **DMU** and the same shall be announced by **ETCPL**.



2.0 ROLE & RESPONSIBILITIES OF ETCPL

- 2.1 ETCPL undertakes to conduct Vocational Training Programs and provide employment opportunities for all students nominated by **DMU**
- 2.2 ETCPL shall not allow any kind of indiscipline which could be under the influence of drugs/alcohol, insulting fellow class-mates either verbally or physically, damaging property, theft racism, ragging, hatred or sexual harassment. Offenders will be dismissed from the session immediately post discussion and confirmation with **DMU**
- 2.3 ETCPL undertakes to place at least **85%** candidates at the end of the course post successful completion of training, assessments and certification.
- 2.4 ETCPL shall send a monthly progress report of all the students to **DMU**. The report should contain the following:
- a) Student's test report-should talk about the academic performance of the students. (Monthly)
 - b) Student's Course Attendance Report - should talk about the regularity of students in class. (Monthly)
 - c) Student's Placement Report-should talk about the placement of students To be presented at the end of the academic year).
- 2.5 The ETCPL shall provide in advance very clear information to students (in writing or displayed in notice board) as well as **DMU** regarding any ongoing training programs/classes/internships/interviews and all future programs (if any).
- 2.6 ETCPL shall be responsible in solving any issues relating to training and any other concerns within a reasonable time frame agreed upon by ETCPL and **DMU**.



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3.0 ROLE & RESPONSIBILITIES OF DMU

- 3.1 DMU shall assist ETCPL for inviting applications from eligible candidates and screening of the applications received.
- 3.2 Anytime during the training period, DMU shall undertake random appraisal of ETCPL training quality through officers duly authorized for the purpose.
- 3.3 DMU shall notify and invite applications from eligible candidates from its college for the course based on the format jointly agreed to with ETCPL.
- 3.4 DMU shall review the progress of the courses in each batch.
- 3.5 DMU shall provide all infrastructure and support for conducting various mobilization programs and also for campus recruitment drives in all its campuses located in Manipur.

4.0 JOINT RESPONSIBILITIES

- 4.1 The notification for admission shall be released by DMU after mutual approval by both the parties.
- 4.2 The annual intake of students shall be decided by both the parties jointly.
- 4.3 Any extension or modification relating to the skill development/vocational training program shall be decided jointly by both the parties.

5.0 MISCELLANEOUS

- 5.1 The 2024-25 batches shall start from a mutually agreed date and may comprise up to 30 to 50 students per batch.



- 5.2 The collaboration is envisaged to provide admission for the academic year 2025-26 onwards. DMU shall notify to invite applications for admission for the academic year 2025-2026, within one week of the format being agreed to between the two parties.
- 5.3 The Memorandum of Understanding shall be valid for a period of (5) five year from this date and can be renewed for further period on mutual consent.
- 5.4 Both parties shall have prerogative to terminate this Memorandum of Understanding after both parties agree.
- 5.5 In case of any dispute between the two parties, DMU and ETCPL will nominate a representative each for resolving the dispute.

In witness whereof the parties here to have set and signed with seals this Memorandum of Understanding on the day, month and year first above written.

Emporium Skill Training & Consultancy

Sentirela Director

For and on behalf of
Emporium Training &
Consultancy Pvt. Ltd(ETCPL)



For and on behalf of
Dhanamanjuri University,
Imphal, Manipur.
Registrar
Dhanamanjuri University
Manipur

Witnesses:

1. Prof. M. Bhuvaneshwari

2. Prof. A. Narendranath Singh

Chithing Mary Thonre