



DHANAMANJURI  
UNIVERSITY

**DHANAMANJURI UNIVERSITY  
MANIPUR**

**ORDER**

Imphal, 9<sup>th</sup> October 2024

No.1/25/2024/DMU/ACAD/W.A./ : In supersession of all previous orders issued earlier in this regard, the following Officials are hereby allocated with the office work as indicated against their names with immediate effect and until further orders.

Sl. no.	Name of Official with designation	Work allocated
1	Sorokhaibam Thouba Meetei, Computer Operator	➤ Web-in-charge, DMU. ➤ Handling Drillbit Plagiarism/Inflibnet. ➤ Post Graduate Admission matters. ➤ Assist to Dy. Registrar/Asst. Registrar (Academic Section).
2	Laishram Tarjit Singh, Computer Operator	➤ Certificate Matters. ➤ Assist to Dy. Registrar/Asst. Registrar (Academic Section).
3	Sorokhaibam Krishnajt Singh, Office Assistant	➤ Academic & U.G.C. Matters. ➤ Under Graduate Admission matters. ➤ Assist to Dy. Registrar/Asst. Registrar/ Section Officer (Academic Section).
4	Laishram Basanta Singh, Multitasking Staff	➤ Assist to Deputy Registrar, Academic ➤ All dispatch files to other Department/Office.
5	Thounaojam Padamani Devi, Multitasking Staff	➤ Attendance Managements. ➤ Receipt of all kind of daks. ➤ Dispatch files to another section. ➤ Assist to Computer Operator as well as Academic Section Room.
6	Sinam Siwani Devi, Multitasking staff	➤ Maintaining all files. ➤ Issue of all kind of daks. ➤ Dispatch files to another Section. ➤ Assist to Asst. Registrar/ Section Officer Room (Academic Section).

All officials are hereby ordered to accomplish the assigned tasks regularly and with dedication.

  
(Dr. Salma Begum)

Assistant Registrar, Academic  
Dhanamanjuri University, Registrar  
Manipur  
Dhanamanjuri University  
Manipur

Copy to:

1. P.S. to the Vice-Chancellor, Dhanamanjuri University, Manipur.
2. Registrar, Dhanamanjuri University, Manipur.
3. Deputy Registrar, Academic, Dhanamanjuri University, Manipur.
4. Controller of Examination, Dhanamanjuri University, Manipur.
5. Finance Officer, Dhanamanjuri University, Manipur.
6. Principal, Constituent Colleges of Dhanamanjuri University, Manipur.
7. Persons concerned.
8. Guard File.