



**GENERAL TERMS & CONDITIONS**

1. Candidates should possess the minimum qualification as per UGC norms amended from time to time at the time of issue of this notification. It shall be the responsibility of the candidate to assess his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualifications, experience, etc., and submit his/her application duly filled-in, along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his/her disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his appointment shall be liable to be terminated forthwith as per this clause. In case of any ambiguity in the recruitment rules in general and eligibility in particular for any post, the decision of the Syndicate shall be final.
2. Candidate who is already in service shall submit his application through proper channel/However, he may send an advance copy of his application and in case his application is not forwarded due to whatever reasons till the time of written test or interview as the case may be, he/she, should produce a "No Objection Certificate" from the employer failing which he shall not be allowed to appear in the test / interview as the case may be.
3. The University will not be responsible for any loss or delay in transit of the application. Incomplete application will be rejected outright. Filling all mandatory fields is required to make your application complete. The application received after the last date will not be entertained.
4. The person appointed against any post shall be governed by the Act/ Statutes/ Ordinances/ Rules of the University and also the CCS (Conduct) Rules, 1964, CCS (CCA) Rule, 1965 or any other rules of the Government of India, as amended from time to time and any other rule/ resolution prescribed specifically for maintaining the conduct of the employees by the Syndicate of the University.
5. The appointment of a candidate shall be subject to verification of character, antecedents and health by the competent authority. Until the verification of character and antecedents reports are received, the appointment shall be treated as provisional. In case the report/s with regard to his conduct, character, antecedents, health etc., is found to be unsatisfactory, the appointment shall be cancelled / terminated forthwith.
6. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria including holding written test may be applied for short-listing the candidates to be called for interview.
7. **The University reserves the right to withdraw any advertised post(s)** at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change i.e., either to increase or decrease. The University may relax the qualification/experience and age limit at its discretion at any stage in case of candidates with exceptional merit. The University may, at its discretion, fill up any future vacancy belonging to UR/SC/ST/OBC as per roster point out of the available candidates. Canvassing in any form on behalf of any candidate shall be treated as a disqualification which shall lead to cancellation of candidature.
8. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
9. Relaxation for SC, ST and OBC candidate will be given according to the norms of the Government of Manipur. Candidates belonging to SC/ST/PWD/OBC should intimate their category by enclosing copies of the necessary documents.
10. The selected candidate shall be governed by the New Pension Scheme of the Govt. of India, as the case may be.
11. The selected candidate shall be liable to serve anywhere within the jurisdiction of the University.

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12. Candidates applying for more than one post should submit separate applications along with prescribed application fee. Only those applications who submit the hard copy printout of application fees paid online along with necessary documents will be considered.
13. Applicants downloading application form from website will have to pay application fee of Rs. 1000/- for UR; Rs. 800/- for OBC and Rs. 500/- for ST/SC/PWD.
14. No interim correspondence shall be entertained. Fees once paid at the time of submission of application are not refundable. No TA/DA will be paid for attending written test/skill test/interaction.
15. Amendments/changes, if any, and also further terms and conditions, if any in the advertisement shall be published on the University website [www.dmu.ac.in](http://www.dmu.ac.in)
16. a. The candidate must be a citizen of India  
b. The candidate must be able to speak Manipuri (Meetei/Meitei Lon) or any of the Tribal dialect of Manipur.  
c. The Candidate must be permanent resident of Manipur provided that a candidate whose parent or any of his/her ancestors in his/her direct lineage are permanent resident of the State, with proper documentary proof like enrolment in the electoral roll and birth certificate will also be eligible.

(Dr. Nivedita Lairenlakpam)  
Registrar  
Dhanamanjuri University